

Task Checklist for Private Funeral Arrangements

This list identifies the tasks which need to be done by the family and their support circle.

1. Identify the person who will be taking the role of coordinator for the family, and who will liaise with the medical system, and Dumont Creek Burial Society (DCBS). Contact information can be found on the Dumont Creek Cemetery website: dumontcreekcemetery.ca
2. The Medical Certificate of Death needs to be obtained from the physician or nurse practitioner.
3. Identification (2 pieces of ID are required) for the deceased – Care Card, Driver's License &/or Birth Certificate should be obtained from the family.
4. Obtain and complete "Registration of Death" form. Get this from Service BC. (1st floor White Building 310 Ward St, Nelson BC, 250- 354-6123)

Staff are generally terrific; sometimes the person you first encounter will not have any experience with private burials but usually someone does. The process can take a few hours.

Service BC will:

- Fax the Registration of Death, the Medical Certificate of Death, and the ID to Vital Statistics Office, who will then fax the burial permit back.
- Fax the Private Transfer Permit Application to Consumer Protection. They will fax the signed form back. This is your transport permit and must accompany the body during all transportation.

5. Make sure that a coffin or shroud is being made or purchased. To transport a body, there must be a coffin (or rigid container). The container may not be visible in a vehicle (a canopy or cover such as a tarpaulin for a truck, or a van). If a shroud is being used, Dumont Burial Society has a transport coffin for this purpose. Pickup can be arranged through the DCBS contact person.

6. Grave digging will take place usually the day before the burial. Three to four people are required to help with the digging. There will be a supervisor present from the cemetery to help with this. It normally takes 2-4 hours.

7. Complete the Dumont Creek Cemetery Interment Contract and pay the relevant fee as directed by the cemetery contact person.